



## PYRAMID

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### **Artist Facilitator (Development Team) Role Description**

This is a creative support worker role, suitable for freelance artists with experience of working with vulnerable adults.

It is the role of the Development Team Artist Facilitator to provide the inspiration and expertise that will enable the artist with a learning disability to fulfil their creative ambitions. The precise nature of the role will be determined by the individual member's needs.

Pay for this role is dependent on how it has been funded.

#### **Adults and Health (social care) funding**

Please ask us for our current pay rate (it usually changes in April). The hourly rate reflects the restrictions in the social care budget that people with learning disabilities are entitled to claim for activities / support.

#### **Arts funded**

Please ask us for our current pay rate (it usually changes in April). This is our standard artist pay rate, and is used when we apply to arts funders for project work.

It is possible that pay will fluctuate between the two rates, as and when we have secured additional project funding for the Development Team.

Development Team hours are variable, based on the wishes of the member. We will pay for contact time with the member plus two hours, per session/day.

Artist Facilitators are additionally expected to attend 'CAV' (core worker, artist and volunteer) meetings whilst they are active on a project. There are three meetings per year. These meetings are paid at a set rate and will be included on your contract for services.

Essential travel, project and administration expenses will be reimbursed monthly on production of valid receipts. Please refer to the Expenses Policy for more information.



Specifically, the duties of the Development Team Artist Facilitator are:

### Project running

- To facilitate the work and creative development of the artist with a learning disability
- To co-develop session and project plans, identifying what stages the artist might need to go through to achieve their creative ambition
- To prepare resources/examples for sessions as necessary, ensuring that the correct tools, equipment and specialist materials for the job are available for the session
- To demonstrate creative processes
- To set up the work area and ensure it is clean and tidy on departure
- To ensure that the agreed project aims and outcomes are met within the project timetable

### Administration

- To keep an accurate record and receipts of all D-Team expenditure
- To take part in planning and monitoring meetings with Pyramid staff as required
- To ensure the project is visually documented through photographs

### People

- To support the artist with a learning disability to make creative decisions
- To provide options, choices and advice as needed
- To plan practical strategies to ensure that they can access and use tools / tech / equipment as needed

### Safety

- To maintain a safe working space before, during and after sessions
- To undergo specific training to support the artist with a learning disability as required
- To draft risk assessments as required
- To ensure that any “end product” is fit for purpose

### General

- To always work in accordance with Pyramid’s policies and procedures (available for review at [www.pyramid.org.uk](http://www.pyramid.org.uk) in the ‘about us’ section, or by request to the Operations Manager).